FBIS-1454/85 6 AUG 1985

MEMORANDUM FOR:	Deputy Director for Science and Technology	
FROM:	Director, Foreign Broadcast Information Service	STAT
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SUBJECT:	Recommendation for Quality Step Increase - Information Officer, GS-13	STAT
Chief of the FBI	emorandum recommends that GS-13, Acting S Wire Services Staff in the Daily Reporting Division, be by Step Increase for sustained superior performance of his past year.	STAT
served full tour working on the I	joined the Agency in January 1978. He successfully intorial training program at Panama Bureau in 1979 and has at both London and Okinawa bureaus in addition to Daily Reports and on the Wire Services Staff. He has also laison & Requirements Branch as a senior requirements	STAT
officer. S&T Unit in the the beginning, we previously received.	has been designated to become chief of the new Milan fall of 1985. He has earned above average ratings from with overall 7's on each of his last two PARs. He has not ived a QSI.	STAT
exceeding in alm predecessors. He effectiveness has future advancement guidance and feed editors into a sover the past seevents of highest aggressively protocol and coording provided a stead enhancing Wire a implemented. He	performance while serving as deputy chief and as the Wire Services Staff has been truly remarkable, most every respect the excellent standard set by his dedication, initiative, quality control and managerial ever marked him as an officer with tremendous potential for ents. Through personal example and by providing continual edback, he has shaped a relatively inexperienced group of smoothly functioning staff of Wire duty officers which everal months has skillfully handled a number of coverage at interest to consumers. He has encouraged his staff to otect the Wire and its key consumers through prompt contation of the worldwide FBIS collection effort. He has dy flow of well thought-out proposals and suggestions for each FBIS operations, many of which have already been that searched for excellence and found it and is clearly cognition for his outstanding performance.	STAT

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SUBJECT: Recommendation for Quality Step Increase - Information Officer, GS-13	STAT
4. I recommend a QSI as the most appropriate means of recognizing Mr. Hughes' sustained superior performance.	STAT
APPROVED:	
Deputy Director for Science and Technology Date	
DDS&T/FBIS/Ops/DRD/ 6Aug85)	STAT
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